



**BS TECHNOLOGY PTE LTD**

**Training Booking Form**

**Please complete the training booking form:**

<b>Company Name:</b>	<b>UEN:</b>	
<b>Contact Person:</b>	<b>Email:</b>	
<b>Tel No:</b>	<b>Hp No:</b>	<b>Fax No:</b>
<b>Billing Address:</b>		

*Please tick accordingly*

**Hazmat Transport Driver Permit (HTDP) Course [HazMat Course]**       **English**       **Mandarin**

No.	Full Name [As Reflected in NRIC/ WP]	Nationality	NRIC/ FIN /Passport No	Date of Birth	Course Date	Candidate HP No.	New / Renewal Intake
1.							
2.							
3.							
4.							
5.							

- **Photocopies and a scan copy of NRIC or Work pass (including front and back) to be attached as enclosures along with this application form.**
- **Foreign participants are requires to attached a copy of their Passport along with application form.**
- **Application form is to be received by us 10 working days before course date to clear screening.**
- **Booking date is First Come First Serve.**
- **Above personal data is required for issuance of Safety Pass.**

I have read and understood BS TECHNOLOGY PTE LTD Terms and conditions as stated in [\\*Terms & Conditions \[Refer to Page 2\]](#).

Name		Authorized Signature & Company Stamp	
Designation			
Date			

**Terms & Conditions**

- BS Technology Pte Ltd shall compliance to Personal Data Protection Act, Singapore (PDPA), will not disclose any confidentiality of the applicant’s personal information to any 3<sup>rd</sup> party without prior written consent from the applicant.
- Full payment for the training must be received 14 working days before commencement of training, unless by prior agreement from BS Technology Pte Ltd. If not, BS Technology Pte Ltd reserves the right to cancel the training slot without prior notice.
- Any request for a refund of course fees paid before/after commencement of the course shall be processed as per the following refund policy:

If written notice of withdrawal is received	% of total course fees
More than 10 workdays before course commencement date	100%
Less than 10 workdays but more than 5 workdays before course commencement date	50%
Less than 5 days before course commencement date or on or after course commencement date	0%

- Any request for replacement of trainees or rescheduling of course has to be written to BS Technology Pte Ltd at least 3 workdays before the course commencement date. The change is subjected to an admin fee of \$107.00 (including 7% GST)
- Training fees will be refunded based on the policy within 60 working days upon receipt of written request.
- For payment by cheque shall be made payable to BS Technology Pte Ltd. It can be handed to Accounts Department or mailed to:

**[BS Technology Pte Ltd, No 5 Tuas Avenue 3 (S) 639405.]**

- BS Technology Pte Ltd can only finalize the registration upon receipt of the completed booking document either via fax or email.
- Trainee is required to bring their Identity Card or Work Permit at all times during the course duration.
- If the trainee is found to be cheating during assessment, trainee will be barred from the assessment and BS Technology Pte Ltd reserves the right to take necessary actions.
- For practical session, trainees must provide their own Personnel Protective Equipment (PPE) in working condition which includes Safety Boots or Covered shoes, Long Pants and Short/Long sleeve Shirt.
- Candidate will be issued with a Certificate by BS Technology Pte Ltd upon successfully completion of the HazMat Course and upon receipt of full payment.
- Certified competent candidate is requires to apply their HazMat Permit from “The SCDF Academy” and make self-collection.
- BS Technology Pte Ltd reserves the right to re-schedule the course date or change of venue without liability.
- BS Technology Pte Ltd reserves the right to revise the course content to meet SCDF.
- Ownership and copyright in all course materials & documents shall remain with BS Technology Pte Ltd. Trainees may refer to the material for their own use only and the course materials shall not be copied, given, sold or transferred in whole or in part to any 3<sup>rd</sup> party without the written consent of BS Technology Pte Ltd.
- BS Technology Pte Ltd reserves the right to make any amendment to the Terms & Conditions, at any time, without prior notice.

**FOR OFFICIAL USE ONLY**

Application checked by :	Signed by:
Follow-up action:	